Area Service Committee
February 9, 2014

Open Meeting1:00 pm with Serenity Prayer
12 Traditions: Read by Alma R. (Surrender or Die)
12 Concepts: Read by Matthew O (Public Relations)
Definition of the ASC: Read Nick (Keep it Simple)

Open Floor:

+Area Statement February 9, 2014

Matthew (PR): Thanked Kristen for taking the initiative in doing the minutes. John (web): Volunteer form available, please go to website and look at that, see what is available for trusted servants and consider a commitment, "Bridging the Gap", early stages, need volunteers with NA to assist, statewide meeting lists and helplines among other projects. Please consider filling a form out and someone will contact you. Webinar on March 1st, 11am, explain the conference approval track. Plan for NA going forward for the next 2 years. Sign up for Daytonana.org. GSR assembly in March, RCM will have more details, online voting, paper ballots, or go to the GSR assembly and vote in person. Billy: CAR workshop, important to get signed up for this. He was able to go to a workshop in Orlando, things to vote on to keep the fellowship running efficiently, if you do not know what it is please get involved. John: Conference Agenda Report will change the landscape of NA service as we know it. It's important for all members to know what is going on and see the importance of this. We need to let our voice to be heard and understand what is in that CAR report. RCM, John can answer questions. Suggested CAR workshop for this area.

New GSRs: Kasey (Baker's Dozen)
Sarah H. (New Attitudes)
Lauren (Old School)
Ted (Recovery Rocks)
Nick (Keep it Simple)

24 OF 35 GROUPS PRESENT-TWO/THIRDS= 16 SIMPLE MAJORITY= 13

Administrative Reports:

Chair report: Chair could not attend Ad-Hoc committee meeting due to work schedule. Thank you to Kristen for assisting with minutes. Nothing else to report.
ILS, Kathleen

Vice Chair Report: Position filled at area. Sean C is current Vice-Chair, nothing to report.
ILS, Sean C.

Treasurer Report: Handed out at area

Secretary Report: M/S/T: (14/02/01): Motion to accept minutes (Surrender or Die/Steps to Freedom)

RCM1 Report: February, 2014: Due to personal reasons I was not able to attend the last ASC meeting. I will have a more detailed report next month. However, there are several Regional Motions and The CAR report that need to be voted on by the groups. You find the motions and CAR ballot in New Business. Any group who cannot attend the GSR please do you voting by filling out the CAR ballot. The CAR is available online at www.na.org all the information you need to fill out the ballot can be found in the CAR.

The Following are the Regional Motions the groups need to vote on. Exact motions in detail will be under new business….

Proposal #02-11-13, FRC Policy, Maker: FRC, Inc. Second: RSO
Proposal: Accept FRC, Inc. by-laws and policy as revised and submitted.
Intent: To have a current policy and by-laws from which to operate.
Modified proposal, voiced by Uncoast area, to send back only FRC Policy and FRC Budget to groups as the FRC
Back to Groups for return vote located in new business

Proposal #04-11-13, FRC Budget, Maker: FRC, Second RSO
To approve the FRC Budget for 2013-1014
Intent: To adhere to our guidelines.
Guide to Florida Regional Service Meeting: Consensus Reached. Does not violate traditions, concepts or spiritual principles.
Back to Groups for return vote located in new business

Proposal #02-01-14, Workshop Travel Group, Maker: Fellowship Development, Second: Greater Orlando
Area
To clarify in the Guide to Florida Regional Service (GFRS) the roles and responsibilities for Workshop Travel Groups to Florida Region Areas outside the continental U.S.
Intent: A single point of decision and accountability should be clearly defined per Concept 5 along with the authority necessary to fulfill the responsibilities assigned as per Concept 3.
Guide to Florida Regional Service Meeting: Consensus Reached. Does not violate traditions, concepts or spiritual principles.
Back to Groups for return vote. Located in new business

Proposal #03-01-14, Project Planning Meeting, Maker: Fellowship Development, Second: Greater Orlando Area
To add the Project Planning Meeting to the Guide to Florida Regional Service (GFRS).
Rationale: The Project Planning meeting (previously called the FD/HRP Communications meeting) is not defined in the GFRS. The need for this meeting was determined in 2012 and has been convening at every RSC since.
Guide to Florida Regional Service Meeting: Consensus Reached. Does not violate traditions, concepts or spiritual principles.
Amended by maker to clarify meeting is open to all members of the fellowship as observers.
Back to Groups for return vote located in new business

RCM 2 Report: Report submitted orally at area. No report submitted in writing or via email.

Open AREA Positions: ASC Alternate Treasurer

Open Subcommittee Positions: DACNA Vice-Chair, Public Relations Vice-Chair, Public Relations Alternate Secretary

Subcommittee Reports:

Activities Report: Old Business: The committee reviewed its budget and I passed along the suggestion that the AD-HOC committee would be submitting to the ASC. We sent a flyer for our Valentine's event to the web master and members were asked to please pass out at all meetings they attend. George found a couple with time in recovery to speak at the event.
New Business: Inventory storage for what supplies we need this week. It was decided that we would be shopping for the event February 14 at noon. Anyone interested in helping with any of these things will call Don and we will be set up at 6:30 on February 14. Our next meeting will be held March 2 at 5:30pm, at our new meeting location the 345 club at 345 Mary McLeod Bethune Blvd. We are in need of trusted servants and have open position for Vice-Chair, Treasurer, and Secretary. Activities need you to get involved. We need your support**.**
ILS, Don

DACNA Report: DACNA met on February 2, 2014. Convention shirt logo discussed. Bill voted in as Vice-Chair. Fundraiser event was planned for February 28th; Chili cook-off at Just for Tonight meeting from 7pm-10pm. $5 for chili and drink.
ILS, Chris B.

Fellowship Development: February 2014
At this time, I am the only member on the committee. With that being said, I believe in this committee and will carry on. We have 2 short term goals, 1) Training Seminar within the next 3 months.
2) Collaborate with experienced members to develop an ASC Orientation for new GSR's.
The committee needs the support of a few Area members to achieve these goals. The committee is using project based plan which means members only have to commit to that project and when it's completed your commitment is over, if you want it to be. Anyone interested in becoming a part of the committee in any capacity, please contact John B. at 386-405-4149 or via email at openmindna@gmail.com.
Thank you for the opportunity to serve,
John B.
Fellowship Development

H&I Report: ILS, Maryann
Maryann called the meeting to order at 6:00 with the serenity prayer read by all. Lisa read the 12 traditions. Nic n Billy read dos and dont's. Voting Members: 12. Visitors: 8.
Chair: Maryann R. Secretary: Chris no show. Literature: Jeff . Vice Chair: Bob L.
Committee Reports: Detox Thurs 7pm: Nic- all met. Men's Jail: Robert – 1 meeting missed
Rap Thurs 6:30 pm: Carl- all met, 4th week is open. Reality House Thurs 6:30: Billy – 1 meeting missed, 2nd week open. March Billy is stepping down. Weekend Detox: Saturday at 7 Sean – all meetings met. Woman's Jail: Julie- 1 meeting missed. Flagler Jail: Friday nights at 8pm: Rich – all met Haven High St: Sabina – all met. Tomoka Prison Fri at 9am: Darryl – all met. Project Warm Tues at 7pm: Jennifer is going to do Project Warm
In loving service,
Mary Ann R

Literature Report: After area last month, I counted all the orders together. We sold according to inventory, $947.69 of literature. I was told not to order any literature because we could not afford it. I thought that literature paid for itself. What we sell, we replenish. But we also have sub-committees that within their budget, they purchase literature, but it does not get paid for. But it still comes out of inventory. I was accused of giving H&I literature two months ago without the treasurer seeing the form. I do not take the forms from the treasurer unless the forms have check marks on them. That month was December, when H&I literature was $611.00. I do pre-order H&I non-stapled booklets from RSO, so we have them in stock when they get ordered here. Also, there was an Ad-Hoc meeting that nobody called me or informed me when it was. I am in the back room and don't get to hear what is going on in the front. Many years ago, it was decided that the literature chair and literature should be in the same room as ASC. I care what goes on in the ASC, and so does the Alternate Chair John R. So as of beginning of today, we have $7979.80 of literature in stock, of which $1218.15 of stuff is just sitting and not selling. So in reality, we have $6731.65, of which $5240.40 is books and IP's and that is with the old prices. So, I urge this area to look for a better place to hold area and earlier in the day, so all trusted servants hear what is said in the front room.
Yours truly, Mike S.
386-307-5382
msedacca90@gmail.com

Policy Report:
Policy meets on the second Sunday of each month at 10:00 at the "The Tree House", 1915 Guava Dr, Edgewater. All members of Narcotic Anonymous are welcome to attend and participate. If you have the desire to participate, but the meeting time does not work for you, please let us know your times of availability and we will work to change the meeting time. You can speak to the chair directly, or email us at daytonanapolicy@yahoo.com.
The policy sub-committee met on 02/09/14 at 10:00 AM. There were two (3) addicts in attendance,

- We Looked over JAN ASC Minutes with all the motions tabled to groups and we felt there weren't any violations of policy. Increasing Dacna's prudent reserve from $6,000 to $8,000 needs 2/3 approval since it's a financial decision.
- Policy Vice-Chair and Policy Secretary are out to the fellowship. Vice chair is a 2 year suggested clean time requirement and secretary is a one day suggested clean time requirement.

In loving service,
Carl H Jr.
daytonanapolicy@yahoo.com

Public Relations Report: Public Relations reports were submitted electronically and via telephone and will be meeting in person again February 16, 2014. The helpline received approximately 50 phone calls all of which were handled. Our schedule coordinator ensured that new schedules were available at the January ASC meeting. Public Relations have been approached about having a booth at a recovery event on March 5th and is working with the contact to coordinate that and further carry the message of recovery. Matthew O also attended a gathering of recovery facilities and distributed the new posters earlier this month and they were very well received and more have been requested. More posters have been placed in doctor's offices throughout the Daytona area and will continue with that initiative. Public Relations meet the 3rd Sunday of every month at 6:00pm at 730 Beville Road. All are encouraged to attend and it is a great opportunity to be of service, regardless of clean time.
In Loving Service,
Matthew O

***Old Business*:**

Daytona ASC Financial Ad-Hoc Committee met on January 29, 2014 at 6pm. The addicts present were: Bill G, Carl H, Danielle L, Don G, Matthew O, Robert B, Ron A, Sean C, Steve B, and Bob L served as chairperson. The committee made the following recommendations:

- Add to all literature orders at area $5.00 shipping and handling charge.
- From this point, no literature will be replenished; once the literature stock pile is eliminated, groups and sub-committees will access the RSO/WSO and make their own orders.
- Items in the literature stockpile that don't seem to sell, such as pocket sized basic texts, will:
  a. Activities will use their budget and purchase some items to give away at events.
  b. Seek willingness to DACNA to purchase items as inserts for the registration packets.
  c. Attempt to sell to facilities, ie: Haven, SMA, jail, etc.
- A single storage unit for the fellowship.
- Fund flow, when above prudent reserve, will occur on a monthly basis.
- Groups will pay for schedules at $.03 per schedule. Schedules will be produced on an as needed basis and RSO will be contacted for pricing and schedule printing.

M/S/T: (14/01/02) (Hardcore/Survival Men's Study) To nominate Melody P for Alternate Area Secretary. **QUALIFICATIONS:** 3 years clean, have an NA sponsor, am an NA sponsor, working the 12 steps, GSR for Text Message group. **INTENT:** To fulfill an open position
TABLED TO GROUPS

FOR 21 OP 1 ABS 1

M/S/T: (14/01/03) (Afternoon Recovery/Old School) To nominate Kristen S for Area Secretary. **QUALIFICATIONS:** 8 ¾ years clean since April 11, 2005. GSR of home group 3 years, treasurer 3 times home groups, Activities Treasurer, Activities Chair, Secretary 2 years of home group, actively work 12 steps of NA with NA sponsor who has an NA sponsor. Volunteer badged for H&I to the women's jail 4 years. **INTENT:** To fill an open area position and further assist with information from Area Service being successfully integrated and distributed to the NA community and trusted servants.
TABLED TO GROUPS

FOR 22 OP 0 ABS 1

M/S/T: (14/01/05) (Just for Today/Steps to Freedom) To nominate Sean C for Vice Chair of Area. **QUALIFICATIONS:** Have been group secretary, group treasurer, GSR, Phone line Coordinator, H&I Panel Coordinator, Panel Leader, Panel Member, have previous experience as ASC Vice Chair and Chair, previous experience all ASC subcommittees. Have an NA sponsor, work and live NA 12 Steps, I do not take any mind or mood altering substances. I have never misappropriated any NA funds.
INTENT: To continue the service structure of area.
TABLED TO GROUPS

FOR 15 OP 4 ABS 3

M/S/T: (14/01/06) (DACNA/It Starts Here) To raise the prudent reserve to $8,000 from $6,000.
INTENT: So our 2015 convention is able to move forward.
TABLED TO GROUPS

FOR 20 OP 2 ABS 1

M/S/T: (14/01/07) (Just for Today/Third Tradition) To donate overstocked mini Basic Texts, Just for Todays, It Works How and Why to H&I to distribute to the jails. **INTENT:** To carry the message of recovery to the sick and suffering addict in jail.
TABLED TO GROUPS

FOR 17 OP 4 ABS 2

New Business:

ATTENTION to all Daytona Area Home Groups:
From the Administration Committee of the Daytona Area:
It has come to our attention that the motions regarding the areas financial status submitted at our last ASC meeting were not dealt with according to Policy. Furthermore, the manner in which these motions are written does not follow Area Policy. This oversight was missed by all area trusted servants during the meeting. Therefore, it is the decision of the Admin Committee to follow Area Policy and table those motions in question to the Policy Subcommittee for review and then follow the recommendations of the Policy Subcommittee per ASC Policy
The motions affected are 14/02/02, 14/02/03, 14/02/04, 14/02/05, 14/02/06, 14/02/07, and 14/02/08

The following paragraph is from **page 16 in the Daytona ASC Policy:**

MOTIONS
All motions are required to be submitted in writing on a "Motion Form" that is numbered with the year, month, and motion number of that day's business. The only ASC members that can make or second a motion are the GSRs, Alt GSRs, Elected officers of the ASC, which include Subcommittee chairpersons and their alternates. The ASC can only make a motion to waive the current Policy once during any one ASC meeting. When a motion creates or changes policy a copy of the motion will be kept with the Policy Chairperson at close of that ASC to be attached to that month's meeting minutes and kept on file with the Policy records; the original copy of that motion will be kept with ASC secretary and the ASC minutes for that month. Any motions that deal with the distribution of Area funds, elections for Administrative Committee officers, or elections of Subcommittee Chairpersons will go back to groups for vote. **All motions dealing with policy changes and/or amendments of policy will be tabled to the Policy Committee for review. Motions that address current policy shall include: 1.) Specific current policy to addressed or affected; 2.)Clear and concise language regarding new proposed amendments and/or revisions to existing policy ; 3.) The intent of the motion should take into consideration the 12 Traditions, The 12 Concepts, and a Guide to Local Services in Narcotics Anonymous.**

We, the Admin Committee apologize for this oversight/mistake and ask for your forgiveness. These motions are very important to the stability and financial future of our Area and should be dealt with in the appropriate manner, according to our Guidelines/Policy. The Admin Committee feels that the decision to table the motions to The Policy Subcommittee is in the best interest of the Area.

Thank you for your understanding,
The Administration Committee for the Daytona ASC

MOTION TO WAIVE POLICY: FOR 24 OP 4 ABS 2

M/S/T: (14/02/09) (Policy/Old School) To not order any literature until motions for this month have been voted on. **INTENT:** To be financially responsible.
VOTED ON FLOOR: Total home groups present=20
FOR 14 OP 6 ABS 0 **FAILS**

The following are to be voted on the group level for the Florida Region. Full descriptions are included on each proposal.

PROJECT PLANNING MEETING PROPOSAL 1/18/2014: To add the Project Planning Meeting to the Guide to Florida Regional Service (GFRS).
RATIONALE
The Project Planning meeting (previously called the FD/HRP Communications meeting) is not defined in the GFRS. The need for this meeting was determined in 2012 and has been convening at every RSC since.
GUIDE TO FLORIDA REGIONAL SERVICE CHANGES
1. Add the following section to the GFRS (after the Guide to Florida Regional Service Meeting).
PROJECT PLANNING MEETING. The Project Planning meeting is a collaboration between members of the Fellowship Development Team and the Human Resources Panel. The purpose of the Project Planning meeting is to develop and sustain project plans for projects ideas that are approved by the Fellowship Development Group. The Project Planning meeting also evaluates project staffing requirements and recommendations to be included as part of the project plan. Established project plans are then implemented by project volunteers or workgroups. The Fellowship Development Leader will provide a Project Planning meeting report to be included in the RSC minutes. The Project Planning meeting report will include the status of all projects. Participants in the Project Planning meeting include the Fellowship Development Leader and Co-Leader, Resource Coordinators, Human Resource Panel members and project workgroup members as needed. The meeting is open to members of the fellowship as observers. The Fellowship Development Leader or Co-Leader will facilitate the meeting.

GROUP VOTE FOR____OP____ABS____

Proposal #01-01-14 RSC Budget for approval

Administrative	Budget	Actual Expenses	Remaining	Past Twelve Months	Proposed Budget
June 2013- May 2014	June 2013 - May 2014	Balance		Actual Expenses	June 2014 - May 2015
Jan - Dec 2013					
FRSC - Facilitator	$ 900.00	$ 300.00	$ 600.00	$ 750.00	$ 900.00
FRSC - Co-Facilitator	$ 900.00	$ 450.00	$ 450.00	$ 900.00	$ 900.00
FRSC - Secretary	$ 900.00	$ 202.98	$ 697.02	$ 502.98	$ 900.00
FRSC - Alternate Secretary	$ 900.00	$ 328.11	$ 571.89	$ 328.11	$ 900.00
FRSC - Treasurer	$ 900.00	$ 300.00	$ 600.00	$ 750.00	$ 900.00
FRSC - Alternate Treasurer	$ 900.00	$ 293.89	$ 606.11	$ 593.89	$ 900.00
FRSC - Bahamas	$ 3,600.00	$ 0.00		$ 3,600.00	$ 0.00
FRSC - Bermuda	$ 984.40	$ 984.40		$ 0.00	$ 1,713.00
Bahamas Learning Day Travel			$ 3,600.00		
Bermuda Learning Day Travel	$ 2,615.60	$ 1,153.20	$ 1,462.40	$ 1,153.20	$ 3,600.00
Archivist RSO Special Worker			$ 0.00		
Archivist Supplies and Miscellaneous	$ 500.00		$ 500.00	$ 500.00	
Bank Service Fees	$ 0.00		$ 33.00	$ 100.00	
CAR Reports			$ 0.00		
Copies/Supplies	$ 500.00	$ 247.35	$ 252.65	$ 247.35	$ 500.00
FRSC Minutes	$ 900.00	$ 900.00		$ 555.82	$ 900.00
Hotel Meeting Space/Deposits	$ 3,000.00	$ 320.66	$ 2,679.34	$ 1,116.16	$ 3,000.00
Area and Group Literature Assistance		$ 1,000.00		$ 1,000.00	
Area and Group Assistance	$ 111.87		$ (111.87)	$ 111.87	
Regional Functions	$ 500.00		$ 500.00	$ 500.00	
Special Worker					
Tax Return Preparation	$ 350.00		$ 350.00	$ 350.00	
Florida Service Symposium	$ 0.00		$ 18,029.21	$ 20,000.00	
GSR Assembly	$ 7,500.00	$ 500.00		$ 7,000.00	$ 500.00
South East Zonal Forum			$ 0.00		
Other Administrative Expenses/Software	$ 500.00		$ 500.00	$ 500.00	
Web Meeting Service Subscription	$ 300.00	$ 300.00		$ 231.17	$ 300.00
Total Administrative	**$ 27,650.00**	**$ 5,192.46**	**$ 22,457.54**	**$ 27,515.76**	**$ 39,250.00**

Human Resource Panel	Budget	Actual Expenses	Remaining	Past Twelve Months	Proposed Budget
June 2013- May 2014	June 2013 - May 2014	Balance		Actual Expenses	June 2014 - May 2015
Jan - Dec 2013					
FRSC Travel					
Panel Leader	$ 900.00	$ 403.55	$ 496.45	$ 703.55	$ 900.00
Panel Member 1	$ 900.00	$ 328.69	$ 571.31	$ 723.35	$ 900.00
Panel Member 2	$ 900.00		$ 900.00	$ 900.00	
Panel Member 3	$ 900.00	$ 450.00	$ 450.00	$ 900.00	$ 900.00
Panel Member 4	$ 900.00	$ 900.00		$ 300.00	$ 900.00
Copies and Supplies	$ 500.00		$ 500.00	$ 500.00	
Rent	$ 100.00	$ 167.20	$ (67.20)	$ 167.20	$ 100.00
HRP Meeting Travel 2 Meetings Per Year	$ 400.00	$ 0.00		$ 400.00	$ 400.00
Total HRP	**$ 5,500.00**	**$ 1,349.44**	**$ 4,150.56**	**$ 2,794.10**	**$ 5,500.00**
Fellowship Development	**Budget**	**Actual Expenses**	**Remaining**	**Past Twelve Months**	**Proposed Budget**
June 2013- May 2014	June 2013 - May 2014	Balance		Actual Expenses	June 2014 - May 2015
Jan - Dec 2013					
Area Travel	$ 1,000.00	$ 304.05		$ 695.95	$ 793.09
Copies, Supplies, Telephone	$ 300.00	$ 292.12	$ 7.88	$ 484.81	$ 1,000.00
Internet for Saturday FD Meetings			$ 0.00		
Pen Pal	$ 600.00		$ 600.00	$ 9.93	
FRSC Travel					
FRSC - F D Leader	$ 900.00	$ 600.00	$ 300.00	$ 900.00	$ 900.00
FRSC - Co-Leader	$ 900.00	$ 450.00	$ 450.00	$ 750.00	$ 900.00
FRSC - H & I Resource Coord	$ 900.00	$ 300.00	$ 600.00	$ 466.66	$ 900.00
FRSC - P R Resource Coordinator	$ 900.00	$ 450.00	$ 450.00	$ 900.00	$ 900.00
FRSC - IT Coordinator	$ 900.00	$ 150.00	$ 750.00	$ 450.00	$ 900.00
FRSC - Archivist					
Fellowship Development Travel					
H&I Travel			$ 600.00		
PR Travel			$ 600.00		
IT Travel			$ 600.00		
FD Leader Travel			$ 600.00		
FD Co-Leader Travel			$ 600.00		
PR Booth Maintenance	$ 200.00		$ 200.00	$ 300.00	
PR Booths (1 Large & 1 Small)	$ 2,500.00	$ 460.88		$ 2,039.12	$ 460.88
PR Literature	$ 1,000.00	$ 144.73	$ 855.27	$ 526.13	$ 1,000.00
H & I Literature	$ 1,000.00	$ 464.43	$ 535.57	$ 675.85	$ 1,000.00
Literature	$ 311.00		$ (311.00)	$ 311.00	
IT Technology	$ 1,500.00		$ 1,500.00	$ 1,500.00	
Joint Learning Day					
Fellowship Development Literature	$ 209.45		$ (209.45)	$ 209.45	
Project & Task Fund	$ 1,000.00		$ 1,000.00	$ 1,100.00	
Workgroup Reimbursement	$ 360.59		$ (360.59)	$ 536.81	
Public Relations Tasks					
FAADA	$ 139.89		$ (139.89)	$ 1,839.89	
Public Relations Events	$ 3,000.00	$ 778.16	$ 2,221.84	$ 778.16	$ 3,000.00
Fellowship Development - Other					
Total Fellowship Development	**$ 16,600.00**	**$ 5,415.30**	**$ 11,184.70**	**$ 10,092.66**	**$ 16,400.00**
Regional Delegate & Alternate Delegate	**Budget**	**Actual Expenses**	**Remaining**	**Past Twelve Months**	**Proposed Budget**
June 2013- May 2014	June 2013 - May 2014	Balance		Actual Expenses	June 2014 - May 2015
Jan - Dec 2013					
FRSC - RD	$ 900.00	$ 300.00	$ 600.00	$ 300.00	$ 900.00
FRSC - AD	$ 900.00	$ 300.00	$ 600.00	$ 575.00	$ 900.00
Copies/Supplies/Phones Calls	$ 1,200.00	$ 170.12	$ 1,029.88	$ 170.12	$ 1,200.00
WSC Travel	$ 4,700.00		$ 4,700.00	$ 5,000.00	
Zonal/Worldwide Workshops	$ 3,500.00	$ 1,342.84	$ 2,157.16	$ 1,952.42	$ 4,000.00
Total RD & AD	**$ 11,200.00**	**$ 2,112.96**	**$ 9,087.04**	**$ 2,997.54**	**$ 12,000.00**
Grand Totals	**$ 60,950.00**	**$ 14,070.16**	**$ 46,879.84**	**$ 43,400.06**	**$ 73,150.00**

GROUP VOTE FOR___OP___ABS___

Proposal #04-11-13 FRCNA 33 Proposed Budget

Income	Budget	Actual	Difference
Auction Proceeds	$ 750.00	$ 0.00	$ 750.00
Fun Raiser Area	$ 150.00	$ 0.00	$ 150.00
Fun Raiser May	$ 200.00	$ 0.00	$ 200.00
Banquet - 75 @ $45.00 - Before 5/1/14	$ 3,375.00	$ 0.00	$ 3,375.00
Banquet - 275 @ $45.00 - After 5/1/14	$ 12,375.00	$ 0.00	$ 12,375.00
Breakfast - 25 @ $25.00 - Before 5/1/14	$ 625.00	$ 0.00	$ 625.00
Breakfast - 75 @ $25.00 - After 5/1/14	$ 1,875.00	$ 0.00	$ 1,875.00
Merchandise Sales	$ 17,000.00	$ 0.00	$ 17,000.00
Pre Order Mugs 50 @ $5.00	$ 250.00	$ 0.00	$ 250.00
Pre-Convention T-Shirts	$ 1,440.00	$ 0.00	$ 1,440.00
Newcomer Donations	$ 1,750.00	$ 0.00	$ 1,750.00
Pre-Registrations - 66 @ $25.00 - One Day Special	$ 1,650.00	$ 0.00	$ 1,650.00
Pre-Registrations - 234 @ $30.00 Before 5/1/14	$ 7,020.00	$ 0.00	$ 7,020.00
Registrations -1425 @ $35.00 After 5/1/14	$ 49,875.00	$ 0.00	$ 49,875.00

Entertainment - Friday/Sat Night - 525 @ $20.00	$ 10,500.00	$ 0.00	$ 10,500.00
Entertainment - Combo - 150 @ $30.00	$ 4,500.00	$ 0.00	$ 4,500.00
Vendor Donations	$ 1,500.00	$ 0.00	$ 1,500.00
Total FRCNA 33 - Income	**$ 114,835.00**	**$ 0.00**	**$ 114,835.00**
Cost of Goods	**Budget**	**Actual**	**Difference**
Banquet	$ 14,000.00	$ 0.00	$ 14,000.00
Breakfast	$ 2,500.00	$ 0.00	$ 2,500.00
Convention Merchandise	$ 10,000.00	$ 0.00	$ 10,000.00
Entertainment	$ 7,950.00	$ 0.00	$ 7,950.00
Pre-Convention Merchandise	$ 1,000.00	$ 0.00	$ 1,000.00
Registration Packets - 2500 @ $5.00	$ 12,500.00	$ 0.00	$ 12,500.00
Total Cost of Goods	**$ 47,950.00**	**$ 0.00**	**$ 47,950.00**
Tota Gross Profit	**$ 66,885.00**	**$ 0.00**	**$ 66,885.00**
Expenses - FRC, Inc.	**Budget**	**Actual**	**Difference**
Accountant	$ 1,100.00	$ 0.00	$ 1,100.00
Copies/Printing/Postage	$ 200.00	$ 0.00	$ 200.00
FRC Board Regional Travel	$ 9,900.00	$ 0.00	$ 9,900.00
FRSO Rent	$ 1,140.00	$ 0.00	$ 1,140.00
FRSO Services	$ 750.00	$ 0.00	$ 750.00
Gratuities	$ 450.00	$ 0.00	$ 450.00
Insurance	$ 2,500.00	$ 0.00	$ 2,500.00
Legal Fees	$ 300.00	$ 0.00	$ 300.00
Licenses & Permits	$ 125.00	$ 0.00	$ 125.00
Recording Secretary Regional Travel	$ 900.00	$ 0.00	$ 900.00
Supplies	$ 350.00	$ 0.00	$ 350.00
Banner Repair	$ 600.00	$ 0.00	$ 600.00
Total FRC Board Expenses	**$ 18,315.00**	**$ 0.00**	**$ 18,315.00**
FRCNA 33 - Expenses	**Budget**	**Actual**	**Difference**
Credit Card Machine & Monthly Fees	$ 1,750.00	$ 0.00	$ 1,750.00
FRCNA Support Committee Travel	$ 9,900.00	$ 0.00	$ 9,900.00
FRC Board Travel	$ 3,300.00	$ 0.00	$ 3,300.00
FRCNA Early/Late Lodging	$ 1,000.00	$ 0.00	$ 1,000.00
Postage	$ 100.00	$ 0.00	$ 100.00
Walkie Talkies (Radios)	$ 325.00	$ 0.00	$ 325.00
Recording Secretary Support Committee Travel	$ 900.00	$ 0.00	$ 900.00
Sign Language Interpreter	$ 1,000.00	$ 0.00	$ 1,000.00
Signs	$ 350.00	$ 0.00	$ 350.00
Total FRCNA 33 Expenses	**$ 18,625.00**	**$ 0.00**	**$ 18,625.00**
Expenses - Support Committee Expenses			
Entertainment	**Budget**	**Actual**	**Difference**
Area Fun-Raising 3 @ $200.00 Each	$ 600.00	$ 0.00	$ 600.00
Band	$ 400.00	$ 0.00	$ 400.00
Copies	$ 200.00	$ 0.00	$ 200.00
Dance Floor	$ 350.00	$ 0.00	$ 350.00

Proposal #04-11-13 FRCNA 33 Proposed Budget

DJ During Convention	$ 1,200.00	$ 0.00	$ 1,200.00
May - Fun-Raiser	$ 500.00	$ 0.00	$ 500.00
Supplies	$ 50.00	$ 0.00	$ 50.00
Total Entertainment Expenses	**$ 3,300.00**	**$ 0.00**	**$ 3,300.00**
Hospitality	**Budget**	**Actual**	**Difference**
Copies	$ 50.00	$ 0.00	$ 50.00
Decorations	$ 650.00	$ 0.00	$ 650.00
Food/Fruit Hospitality Room	$ 1,500.00	$ 0.00	$ 1,500.00
Games, Cards, Etc.	$ 50.00	$ 0.00	$ 50.00
Supplies	$ 50.00	$ 0.00	$ 50.00
Total Hospitality Expenses	**$ 2,300.00**	**$ 0.00**	**$ 2,300.00**
Marathon	**Budget**	**Actual**	**Difference**
Marathon Meeting	$ 50.00	$ 0.00	$ 50.00
Total Marathon Expenses	**$ 50.00**	**$ 0.00**	**$ 50.00**
Merchandise	**Budget**	**Actual**	**Difference**

Banners	$ 600.00	$ 0.00	$ 600.00
Artwork/Graphics	$ 500.00	$ 0.00	$ 500.00
Travel to RSO	$ 0.00	$ 0.00	$ 0.00
Total Merchandise Expenses	**$ 1,100.00**	**$ 0.00**	**$ 1,100.00**
Program	**Budget**	**Actual**	**Difference**
Copies/Printing/Supplies	$ 200.00	$ 0.00	$ 200.00
Literature	$ 1,500.00	$ 0.00	$ 1,500.00
Program Printing	$ 1,425.00	$ 0.00	$ 1,425.00
Speaker Travel & Lodging	$ 3,000.00	$ 0.00	$ 3,000.00
Total Program Expenses	**$ 6,125.00**	**$ 0.00**	**$ 6,125.00**
Registration	**Budget**	**Actual**	**Difference**
Event Ticket Printing	$ 325.00	$ 0.00	$ 325.00
Pre-Registration Flyers	$ 150.00	$ 0.00	$ 150.00
Registration Flyers	$ 1,250.00	$ 0.00	$ 1,250.00
Supplies	$ 200.00	$ 0.00	$ 200.00
Total Registration Expenses	**$ 1,925.00**	**$ 0.00**	**$ 1,925.00**
Other Hotel Expenses	**Budget**	**Actual**	**Difference**
Audio/Visual/Internet	$ 4,500.00	$ 0.00	$ 4,500.00
Coffee	$ 7,875.00	$ 0.00	$ 7,875.00
Phone Line	$ 600.00	$ 0.00	$ 600.00
Rekey Expense	$ 300.00	$ 0.00	$ 300.00
Shuttle Bus	$ 0.00	$ 0.00	$ 0.00
Total Other Hotel Expenses	**$ 13,275.00**	**$ 0.00**	**$ 13,275.00**
Budget	**Actual**		**Difference**
Total Other Convention Expenses	**$ 28,075.00**	**$ 0.00**	**$ 28,075.00**
Total FRCNA 33 & FRC Board Expenses	**$ 36,940.00**	**$ 0.00**	**$ 36,940.00**
Net Income/(Loss)	**$ 1,870.00**		**$ 0.00**

GROUP VOTE FOR___OP___ABS___

FLORIDA REGIONAL CONVENTION GUIDELINES AND POLICIES
FLORIDA REGIONAL CONVENTION, INC.
Revised November 2013

PURPOSE:

The purpose of Florida Regional Convention, Inc. ("FRC, Inc.") shall be to plan, host, and conduct the annual Florida Regional Convention of Narcotics Anonymous ("FRCNA"). FRC, Inc. will enter into any contract as directed by the Florida Regional Service Committee ("FRSC"). FRC, Inc. shall be answerable and responsible to the FRSC. It will comply with the Articles of Incorporation for the State of Florida along with its By-laws

PRINCIPAL OFFICE

The principal office of FRC, Inc. shall be the Florida Regional Service Office ("FRSO"), located at: 2222 S. Combee Rd Suite 6, Lakeland, FL 33801-8004

DIRECTORS

The Board of Directors for FRC, Inc. ("BOD") shall have eleven (11) directors. The qualifications to hold a BOD position are (3) years abstinence from all drugs and at least one (1) year prior convention experience.

Convention experience may be categorized as:

1. Prior convention experience is specifically the planning and execution of a convention.
2. Comparable experience, which may include:

a. The planning and execution of an area activity;
b. Area involvement such as Activities Chair, Area Treasurer, or other position that demonstrate leadership qualities;
c. Regional involvement such as Facilitator or RSO Board; and/or

d. Outside business experience.
3. Other Desirable Assets:
a. Leadership skills;
b. Experience in fulfilling prior service positions; and/or
c. Experience in budgeting and finance.

ELECTIONS

The FRSC, at the July meeting, shall elect six (6) of the eleven (11) Directors. Three (3) of the Directors shall be elected by a majority vote of the BOD at the July meeting in even numbered years. These Directors shall serve a two (2) year term. Three of the Directors shall be elected by a majority vote of the BOD at the July meeting in odd numbered years. These Directors shall serve a two (2) year term. There can be no more than three (3) Directors from any Area within the Florida Region, serving on FRC, Inc. at the same time. All persons wishing to be considered for any BOD position must be (a) interviewed by the Human Resource Pool representative of the FRSC, (b) interviewed by the BOD, and (c) present at time of elections, . In the event of an emergency, as determined by the BOD President, current BOD members (either FRSC-elect or BOD-elect) may be considered "present" for the purpose of election to a BOD-elect position, if appearing via teleconference or videoconference, if such technologies are available to the off-site BOD member. The cost of any such teleconferencing or videoconferencing, if any, shall be borne solely by the BOD member appearing remotely for election. Nominees left unelected by the FRSC cannot be elected to FRC, Inc. during the same election year by the BOD to occupy a Board elect position. This applies only when the nominee runs uncontested for that FRC, Inc. position at the FRSC election. To prevent conflicts of interest, no one holding a position within the FRSC or the Florida Regional Service Office Board of Directors, may serve as a FRC, Inc. Director.

BOD RESIGNATION

Any Director may resign by giving written notice to the President of FRC, Inc. Relapse constitutes automatic resignation. A Director must attend a minimum of four (4) board meetings per year, in addition to the annual Support Workshop meeting. A Director will be impeached for missing two (2) consecutive FRC, Inc. BOD Meetings. A Director may also be impeached by a majority vote of FRC, Inc. BOD. The vacancies and removal of Directors shall comply with the FRC, Inc. Bylaws. In the event of the absence/incapacitation of any elected FRC, Inc. Officer, the FRC, Inc. Vice-President will assume the duties and responsibilities of that office until such position is filled by election.

DIRECTORS MEETINGS

PLACE OF MEETINGS

Regular meetings of the FRC, Inc. BOD shall be held at the FRSC's regularly scheduled meetings. In the event of exigent circumstances, and with the prior approval of the BOD President, BOD members may attend BOD meetings via teleconference or videoconference, if such technologies are available to the off-site BOD member. The cost of any such teleconferencing or videoconferencing, if any, shall be borne solely by the BOD member appearing remotely.

ANNUAL MEETING

The FRC, Inc. BOD shall meet each September for the purpose of organization, election of officers, and transaction of other business.

TRAVEL EXPENSES

BOD members are reimbursed travel expenses up to the current RSC reimbursement rate for FRSC and Support Committee meetings.

SPECIAL MEETINGS

The President, Corporate Secretary, or any two (2) Directors may call special meetings of the BOD, for any purpose. Notice of the time and place of special meetings must be given to each Director by first class mail, telephone communication, or e-mail, at the address(es) provided to the Recording Secretary. Notice of a "special meeting" must be mailed at least ten (10) days prior, or telephoned or e-mailed seven (7) days prior to the special meeting. Special meetings may be held by teleconference or videoconference, at the discretion of the BOD President.

QUORUM

One (1) more than half of the present Directors on roll call shall constitute quorum. Decisions shall be made by a majority of the quorum.

OFFICERS

Corporate Officers of FRC, Inc. shall constitute a President, a Vice-President, a Corporate Secretary, and a Chief Financial Officer. Anyone qualifying under these Guidelines to serve as a Director shall be qualified to be an Officer.

ELECTION OF OFFICERS

The officers of FRC, Inc. shall be chosen by the BOD at the annual meeting in September. Officers shall serve one (1) year terms. An Officer may be elected to consecutive terms. Officers of the BOD shall serve without compensation. An Officer may be removed from office by a two-thirds (2/3) vote of the BOD.

DUTIES OF FRC, INC. OFFICERS

President

1. Presides at all board and support committee administrative meetings:
a. Prior to meetings, prepares the agenda;
b. Follows Robert's Rules of Order to conduct BOD Meetings
c. Only votes in the event of a tie
d. Serves as Hotel Liaison, or may delegate the responsibility of hotel liaison to another BOD member with the skill set to perform the duties of the hotel liaison. This person will hold no other administrative position on the BOD;
e. Provides a report to the Recording Secretary to be included in the BOD minutes;
f. Following FRSC, provides the FRC, Inc. Report to the Technology Resource coordinator for posting and the FRSC Secretary for the FRSC minutes; and
g. Point of accountability for receiving and responding to e-mail questions, conflict or discussion pertaining to FRC in accordance with FRC and FRSC policy.
2 Co-signer on FRC, Inc. bank account:
a. Reviews the financial accuracy of expenditures;
b. Works with the CFO to prepare annual budgets for the BOD and FRCNA;
c. Attendance required at FRCNA site the day prior to FRCNA;
d. Assist CFO during FRCNA in the accounting of funds; and
e. Attendance required the day after FRCNA to assist the CFO in closing out business with the hotel.
3 Signer on all contracts between FRC, Inc. and any third parties (hotels, vendors, etc.) pertaining to FRC, Inc. and FRCNA.
4. Works with the Site Selection Committee to secure FRC sites for a 5 year period per FRSC Policy.
5. Appoints each BOD member to serve as chairperson of a specific Support Committee for the planning, hosting, and execution of FRCNA.
6. Serves as liaison between the BOD and the FRSC:
a. Attends all FRSC meetings; and

b. Attends all FRSC Policy and Procedures Group meeting.
7. With BOD Vice President, provides final review and approval of all printed items, including without limitation FRCNA logo, registration form, and program.

Vice-President

1 Will assume the responsibilities of the FRC, Inc. President in the event of his/her absence.
2 Cosigner on FRC, Inc. checking account.
3 Serves as Vice-Chair of Support Committee in the planning, hosting, and execution of FRCNA.
4. Will become President by vote of acclimation in the event of resignation or impeachment of the President.
5. In the event of the absence or incapacitation of any FRC BOD officer, the Vice President will assume the duties and responsibilities of that office until an election is deemed necessary.
6. With BOD President, provides final review and approval of all printed items, including without limitation FRCNA logo, registration forms, and program.

Corporate Secretary

1. Holder of the FRC, Inc. Corporate Seal
2. Co-Signer on FRC, Inc. checking account
3. Shall ensure that all insurance policies pertaining to contracts and events are updated annually.
4. Shall ensure any changes to Bylaws are properly submitted to the attorney for updating with the State of Florida.
5. Chairs and oversees a specific support function for the planning, hosting, and execution of FRCNA.

Chief Financial Officer

1. Shall maintain the FRC, Inc. bank account.
2. Co-signer on the FRC, Inc. bank account.
3. Shall prepare and distribute bi-monthly financial statements.
4. Prepares budgets for each Support Committee and its assigned BOD member.
5. Maintains the files of all receipts made for expenditures of FRC, Inc. funds
6. Collects and oversees all Convention funds.
7. Works with the FRSO and Support Committee BOD member assigned to Registration in maintaining and receiving pre-registration records and funds.
8. Approves volunteers to work the cash registers in the Merchandise Room and Registration during FRCNA. (Volunteers must have at least three (3) years clean)
9. Required to be present at the convention site the day prior to convention for setting, training, and organization of cash registers.
10. Required onsite the day after the convention to conclude business with the hotel.
11. In September, the CFO must have an annual budget of FRCNA and BOD expenses for approval by the BOD.
12. Each May, the CFO shall renew the business license of FRC, Inc. with the State of Florida.
13. Works with the Accounting Firm to ensure FRC, Inc. taxes are filed annually by December 15th.
14. Keeps records of all income and expenditures
15. Is responsible for the payment of Support Committee expenses.
16. Coordinates with the Entertainment Committee Chair for the collection of funds at Funraisers held prior to and during FRCNA.

17. Coordinates with the Merchandise Chairperson to collect funds from the sale of pre-con merchandise at Fun-raisers
18. Provides the BOD a financial statement of Support Committee expenditures
19. Alternate CFO: The Alt CFO shall have all the powers and functions of the CFO during the absence or disability of the CFO, with the exception of being a signer on the FRC, Inc. bank account.

Accounting Firm

The BOD shall retain an accounting firm and work closely with the CFO to provide and submit the necessary tax forms to the proper authorities and submit any annual financial report in conjunction with the CFO. The BOD shall require a Letter of Agreement from the accounting firm. The agreement will define what FRC, Inc. expects from the accounting firm and what the accounting firm requires from FRC, Inc. Compensation to the accounting firm shall be at the discretion of the BOD.

Annual Report

1. The CFO shall cause an annual report to be sent to the Directors within 120 days after the end of FRC, Inc.'s fiscal year. That report shall contain the following information, in appropriate detail, for the fiscal year:
a. the assets and liabilities as of the end of the fiscal year;
b. the principal changes in assets and liabilities
c. the revenue or receipts of FRC, Inc. both restricted and unrestricted to particular purposes; and
d. the expenses or disbursements of FRC, Inc. for both general and restricted purposes.
2. FRC Inc. will be required to maintain a current business license, property insurance, event and liability insurance for indemnification.
3. The BOD at the September meeting will vote on the final budget. After the BOD approves the budget, it will then be submitted to the RSC for final approval. Once the budget has been approved by the RSC, any requests to change any line item must have the approval of the CFO.

MISCELLANEOUS GUIDELINES

Recording Secretary

The BOD will elect a recording secretary at the September BOD meeting on an annual basis. This individual is not a director and does not vote. They will have no voice in the BOD Meetings except as designated by the President as a necessary means of performing his/her duties or for clarification of information during the meetings. The Recording Secretary may address the BOD during Open Forum.
Duties of the Recording Secretary are as follows:
1. Records written minutes at all BOD meetings, maintains accurate records, and distributes these records to the BOD after each meeting.
2. Maintains audio recordings of BOD meetings and provides these recordings along with the minutes to the Corporate Secretary for archiving.
3. Additional functions include: providing read back of previous BOD minutes as required during the course of a meeting, researching minutes to retrieve information at the request of the BOD, counting, reporting, and recording ballots when balloting is done, and maintaining accurate log of motions in order of occurrence between BOD meetings and the FRC, Inc. Business Google Group.
4. Maintains accurate contact information for each BOD member.
5. Logs attendance records and includes attendance in the minutes.
6. Will be present during FRCNA to record minutes of the daily planning/wrap up

meetings and provide ancillary help to the BOD as needed.
Compensation is the same as for BOD Members. See Support
Committee for further duties of the Recording Secretary.

Special Worker

FRC, Inc. may utilize special workers. Compensation will be at the discretion of
FRC, Inc. Special workers are not Officers or Directors of FRC, Inc. and have no vote.

FRC, INC. SITE SELECTION GUIDELINES

To fulfill the function of locating, assessing, and selecting facilities for FRCNA, the BOD shall form a Site Selection Committee from among its members. The BOD will elect one Director as the Site Committee Chair. This person shall not hold another position within the BOD.

Composition: The Site Selection Committee will include the BOD President, Vice President, along with one other BOD member who is selected by the BOD at the September meeting.

Qualifications: The Site Selection Committee members should have experience in negotiating agreements. General business experience, in combination with past FRC, Inc. or FRCNA hotel liaison experience, is desirable.

Operations: The Site Selection Committee shall solicit bids from as many suitable facilities as is practical. This Committee shall visit each of the prospective sites. Key factors to consider should be:

a. Location;
b. Size;
c. Number of meeting rooms available;
d. Room rates;
e. Complementary rooms;
f. Recreational facilities;
g. The site's past history of accommodating large conventions; and
h. Consideration of handicap accessibility.

While visiting a prospective facility, the Committee members will not accept any services beyond rooms and any accompanying service that is a standard part of the room rate. The Committee will report all of its findings to the BOD, which will in turn report to the Florida RSC.

SUPPORT COMMITTEE GUIDELINES

Florida Regional Convention of Narcotics Anonymous, Support Committee Guidelines

This body shall be known as the Support Committee of FRCNA and operates under the BOD, which in turn, is directly responsible to the FRSC. The purpose of the Support Committee is to assist the BOD in coordinating and conducting the annual FRCNA.

Support Committee

The BOD President serves as Chair of the Support Committee. The BOD Vice-Chair, CFO, Corporate Secretary, and Recording Secretary will perform the same duties and responsibility for the Support Committee as defined in their BOD duties and responsibilities.

The Support Committee is comprised of Fun-raising/Entertainment, Hospitality, Marathon, Merchandising, Programming, and Registration. Arts and Graphics will be incorporated within Merchandising. The position of chairperson for each committee will be held by a BOD member. Each BOD will be responsible for the formation of their respective Committee: meeting schedules, budgets, deadlines, etc. BOD members will submit reports, recommendations, and other details about their areas of responsibility for approval by the entire BOD.

The Support Committee meets bi-monthly, except one month prior to FRCNA, when they meet weekly (if possible, at the FRCNA site,) and follow the current edition of "Robert's Rules of Order." The purpose of these meetings is to gather and share information regarding

planning and execution of FRCNA. All Support Committee meetings should take place at a regularly scheduled time and place; advance notice of 30 days must be given for any unscheduled meetings.

Support Committee meetings are open to anyone. Members of the Support Committee and BOD members have a voice on the floor, along with any other NA member at the discretion of the Chairperson. Only Support Committee members are entitled to vote within their respective committee, with the Chairperson voting only in case of a tie. BOD travel expenses for the Support committee meetings and fun-raisers are in accordance with the current FRSC reimbursement policy.

The first responsibility of the Support Committee should be selection of a theme and logo. Once accomplished, work should begin on the creation of a registration flyer. The Committee will solicit the NA Fellowship for logos and theme ideas. It is preferred that logo/theme artwork be generated from the NA membership and be donated to the fellowship. Otherwise, reasonable compensation to the designer is to be determined by the BOD. In either case an appropriate waiver and release (see attached) shall be executed by the designer in favor of FRC, Inc., whereby all artwork becomes the property of FRC, Inc., and the designer waives any rights associated with its use.

Support Committee Positions

- Chairperson- FRC, Inc. President
- Vice-Chair – FRC, Inc. Vice President
- Secretary – FRC, Inc. Recording Secretary
- Treasurer - FRC, Inc. CFO
- Registration - FRC, Inc. BOD
- Merchandise - FRC, Inc. BOD
- Fun-raising Entertainment - FRC, Inc. BOD
- Marathon - FRC, Inc. BOD
- Hospitality - FRC, Inc. BOD
- Programming - FRC, Inc. BOD

Duties of FRC BOD Support Committee Chairs

President/Chairperson

a. Presides at all Support Committee meetings;
b. Attends all BOD meetings, acting as the primary liaison between the Support Committee and BOD;
c. Prepares an agenda, with input from other Support Committee chairs;
d. Insures that Support Committee members are informed of any sudden changes in meeting times or places;
e. Only votes in case of a tie;
f. Acts as final authority in clarification of these Guidelines;
g. Keeps activities in accordance with the Twelve Traditions and Twelve Concepts, and Purpose of the Convention;
h. Allows simple discussion on major issues before calling for vote;
i. Helps to resolve personality conflicts; and
j. Attendance is required at the Convention site the day prior to FRCNA for organization.

Vice President/Vice Chairperson

a. Will assume the responsibilities of the Chairperson in the event of his/her absence;
b. Assists the Chairperson in overall coordination; and
c. Coordinates with the Committees to ensure that deadlines are met.

Recording Secretary
a.Shall record minutes of all Support Committee Administrative meetings;
and
b. Shall obtain each Support Committee's minutes and in coordination with the FRSO, will maintain files of all Committee minutes and distribution of Committee minutes to the Committee and the FRC Board President.
A list of all Committees on the Support Committee is provided herein, although other Committees may be established as needed. Experience has shown that most other responsibilities can be incorporate within the framework provided. Committee meetings operate according to "Robert's Rules of Order." Each Support Committee Chairperson should be aware of the responsibility each member has assumed and make sure that every task is carried out. Committees must maintain accurate records of the Committee, as well as correspondence. Financial reports, including needs, expenditures, and receipts will be included with each Committee report. Committee Chairpersons must be a member of the BOD.

Duties of Committees

Programming Committee
The Committee is comprised of two (2) representatives elected from each Area within the Florida Region, with the BOD member as the Chairperson. Duties and responsibilities include the following:
1. The selection of topics, Chairperson, times of all meetings held at FRCNA except for the Marathon Meeting;
2. Compilation of a pool of members available from which to select replacements to selected Chairpersons;
3. Will submit two (2) choices of speakers for each of the three main meetings, in the order of preference of the Programming Committee. These choices will be submitted to the BOD for approval at the March BOD meeting; and
4. The final FRCNA program will be submitted to the BOD at the May BOD meeting for approval.

Speaker Guidelines:
1. The main speakers must be a member of Narcotics Anonymous with a minimum of five (5) years clean time, and should not be a member of the Support Committee or the BOD.
2. The banquet and closing meeting speakers shall not be residents of the Florida Region; however, members of the South Florida Region shall be eligible for the banquet and closing meetings.
3. None of the main speakers shall have previously been a speaker at a FRCNA within the preceding ten (10) years.
4. To be considered as a main speaker at FRCNA, a person may not have been a speaker at any other convention in the State of Florida during the eighteen (18) months preceding FRCNA. This does not include members of the Florida Region.
5. The Florida Regional (opening) speaker must consider themselves to be a member of the Florida Region.
6. A registration packet, lodging, and banquet ticket will be given to the four main speakers (not the day time speakers.)
7. A four day Convention will have three (3) main speakers – Fl Regional, Banquet, Sunday Morning; A five day Convention will have four (4) main speakers – Fl Regional, Saturday, Banquet and Monday morning.
8. CDs or mp3s submitted for consideration as speakers at FRCNA must be no older than three (3) years from the FRCNA they are being considered.

Hospitality/Marathon Committee

The Committee is comprised of two (2) representatives elected from each area within the Florida Region along with the FRC Board member as the Chairperson. The primary responsibility of this Committee is to provide a hospitality room that is preferably open 24 hours a day for the entire convention. For the hospitality suite, coffee, snacks, or fresh fruit should be provided, if permitted under the hotel contract, at least in the morning. T is suggested that the Committee obtain three (3) bids for any snacks, supplies, and fruit, taking the lowest price within the budgeted amount.

Additional items to provide in the hospitality room should be:

1. Lost and Found Bulletin;
2. Local Meeting Schedule;
3. NA Literature;
4. Map of the Area and any local restaurants;
5. Information on transportation to and from the airport; and
6. Activities such as backgammon, cards, chess, checkers and other board games (these items are stored at the FRSO).

The Hospitality Committee Chairperson shall form 3 teams, with a team leader for each appointed therein, to perform the following functions:

1. Hospitality Suite Monitors:

a. Have poster boards with the Do's and Don'ts displayed in the hospitality room or rooms; and

b. Monitor the Hospitality Room for inappropriate behavior such as gambling, sex, storage of personal effects, smoking, fighting, rough housing, unsupervised children, etc.

2. Serenity Keepers:

a. Check for registration badges on attendees;

b. Assist with crowd control; and

c. Collect tickets/check for wrist bands for paid events.

The Serenity Keepers team leader needs to work closely to coordinate shifts with the Merchandise, Entertainment, Programming, and Registration Committees.

3. Decorations: responsible for designing and producing centerpieces for Banquet and Breakfast tables, as well as any additional decorations required by FRCNA.

Serenity Keepers/Greeters

The Committee is comprised of two (2) representatives elected from each area within the Florida Region along with the FRC Board member as the Chairperson. Within each team, a team leader is appointed by the Chair.

Duties and Responsibilities:

Marathon Meeting:

1. Secure people to chair Marathon Meetings;
2. Responsible for keeping the meeting running smoothly;
3. Select the format for the Marathon Meetings, although experience has shown

That the best format seems to be opening the meeting at the beginning of the FRCNA with any necessary readings, and then having the Chairperson open the meeting up for discussion. Subsequent Chairperson will then only introduce themselves and carry on the discussion taking place at the time. This is in contrast to Chairperson opening and closing separate meetings. If needed, the Chairperson may suggest topics. Typically most chair people bring their own topics.

4. Secure Chairpersons by distributing flyers or request letters at the FRSC and at ASC's. When you have enough names you can, draw them from a hat or assign them to particular time slots. Replies are mailed out to all Chairpersons to inform them of their respective time and day to chair.

5. Post a list of the Chairpersons and their times to chair outside the Marathon Meeting room as a convenient reminder.
6. One way to get chair people is to go over the Chairpersons may also be selected from volunteers on registration forms for people who had requested to chair a meeting, or from the CFO...

Greeters:

1. Greeting attendees as they arrive;
2. Hugging and welcoming throughout the FRCNA site;
3. Welcoming each member to workshops with hugs and stickers; and
4. Providing information and directions.

Marathon and Hospitality Committees should be prepared to work closely together because many volunteers will want to serve both Committees.

Merchandise Committee

The Committee is comprised of two (2) representatives elected from each Area within the Florida Region along with the BOD member as the Chairperson.

Duties and Responsibilities:

1. It is recommended that three (3) different bids for every item should be submitted for consideration.
2. All items selected by the Committee must be presented to the entire BOD for final approval.
3. Sample merchandise items and proposed pricing are to be presented to FRC BOD for approval at the March FRC BOD meeting.
4. This Committee also has the responsibility for seeking (3) bids for the development and production of the FRCNA banner(s) and any signs needed for all committees.
5. The Committee will submit a complete summary of information regarding the ordering, marketing, pricing, and shipping of the items recommended for sale at the Convention and the time frames for obtaining the items same. The CFO will ultimately decide the amount of merchandise ordered and the selling price for the items.
6. Pre-Convention merchandise sales can help promote FRCNA and create enthusiasm throughout the Florida Region. A member of this committee shall attend all fun-raisers and as many other NA events as possible, to sell pre-convention merchandise.
7. The Committee chair will deliver all receipts and purchase orders, along with a list of outstanding pre-convention inventory items to the CFO at the monthly Support Committee meeting.
8. The Merchandise Committee will follow the store hours established in this policy.
9. During the Convention, volunteers will be needed to work the tables in the merchandise store. Members working the cash register during the convention FRCNA require approval of the CFO (see CFO responsibilities for details.)
10. Due to the handling of large amounts of money, it is required that anyone working with cash drawer (at FRCNA or other fun-raisers) has at least three (3) years clean time.
11. All money collected prior to the FRCNA by this Committee will be turned Over to the CFO at the next meeting of the BOD.
12. Attendance is required at the FRCNA site the day prior to FRCNA for organization and inventory of all items.
13. At the close of the Convention this committee will perform a close out inventory and packing.
13. Review and approve all proposed Alternate Merchandise (defined as Narcotics Anonymous-themed items being marketed or sold by NA Groups or Committees as a fundraising effort to support a Narcotics Anonymous-related function), and obtain a signed Alternate Merchandize Agreement (copy attached to this Policy package) from any proposed Alternate Merchandise vendors.
14. At the close of FRCNA this Committee will perform a close-out inventory and packing

left over items.

FRCNA Merchandise Room:

Duties and Responsibilities of Volunteers

(1-3) omitted since we will not be handling checks.

1.Place all voided register slips in the register,; do not throw them away.

2. If you are managing a register, do not leave your station.

3. If you are unable to complete your scheduled time, please contact a co-chair or CFO on radio –do not allow anyone to substitute for you.Chairperson –substitution of volunteers is not permitted without prior approval.

4. Do not leave your assigned register until the next scheduled volunteer arrives or you are relieved by the Chairperson. If that person fails to show within the 20 minutes please contact Chairperson.

Hours and Days of Operation

Thursday:

2:00 p.m. until 6:00 p.m. (optional but highly recommended)

9:30 p.m. until 11:30 p.m.

Friday:

9:00 a.m-. until 6:00 p.m.

9:30 p.m.-. until 11:30 a.m. (times will be same as registration times)p.m.

Saturday:

9:00 a.m. until 5:00 p.m.

9:30 p.m. until 11:30 pm

Sunday:

9:00 a.m. until 12:00 p.m.

Four(4) to Six(6) table monitors needed per shift,(depending upon Merchandise Room setup, whether the space is shared, etc.

Fun-Raising/Entertainment Committee

The Committee is comprised of two (2) representatives elected from each Area within the Florida Region, along with a BOD member as the Chairperson. At the RSC, all RCM's are encouraged to facilitate the holding of Area pre-registration drives, individually or in conjunction with surrounding Areas. FRC, Inc. will provide up to $200.00 seed money for up to three (3) of such events (one per Area) if requested.

Duties and Responsibilities:

The Chairperson should stay in touch with Area Activities

1. Chairpersons and provide any support that they feel they may need for registration drive/fun-raising events.

2. Someone from this Committee will attend all registration drive/fun-raising events for support. Any funds generated shall be collected and delivered to the CFO no later than the next BOD meeting.

3. Preview and recommendDJs or a band for any registration drive/fun-raising events.

4. Recommend entertainment activities; DJs and/or bands to be used at FRCNA. It is recommended that bids from three DJs or any other service be reviewed before selection of the same for FRCNA. Communicate entertainment function needs (e.g. sound, lights, power supplies) to the BOD, and hotel staff.

5 Set up for entertainment events at FRCNA.

6. Organize May FRSC entertainment event for the purpose of a pre-registration drive.

7. Arrange for all other forms of FRCNA entertainment, including without limitation Pool parties, comedy shows, a coffee shop, tug of war, volleyball, golf tournament, and many other games and contests.

8. Set up the decorations at FRCNA dances/entertainment events.

9. Purchasing and setting up decorations, securing volunteers to collect money, and sell raffle tickets. (anyone handling money must have three (3) years clean time)
10. When designing flyers, remember that they are released into hospitals, institutions and other facilities. Appropriate use of language and lithography is crucial because these flyers, in a sense, represent NA to the public. If a performer is performing, a promotional picture or logo should not appear on the flyer as this is promoting an outside enterprise; however, names of performers, hotels, and golf courses are appropriate information on the flyer with athe disclaimer. It should be noted on the flyer that NA is not affiliated with any outside enterprises listed on the flyer.
11. Posters and flyers should be distributed two (2) months prior to the registration drive/fund-raising event. Research should be done in the surrounding Areas to ensure that there are no other NA functions going on at the same time.
12. All actions of this Committee are subject to approval by the BOD. All events should be planned, taking into with consideration of the whole FRCNA Program, and times for each event should be included in the ConventionFRCNA Program.

Registration Committee

The Committee is comprised of two (2) representatives elected from each area within the Florida Region along with BOD member as the Chairperson.

Duties and Responsibilities:

1. Design a registration form at least 8 months prior for approval of the BOD.
2. The registration form should be written with clarity, organization, ease of understanding, and completeness in mind. All relevant deadlines for preregistration and merchandise should appear thereon.
3. Once approved by the BOD, the registration forms shall be produced and distributed throughout the fellowship as soon as possible, under the direction of the Chairperson. The FRSO shall be used for distribution of flyers to the RCMs at the RSC. Other recipients shall include: all known fellowship websites, WSO News Line, NA Way, Regional Delegates, and any other interested groups or members.
4. A minimum order of 5,000 registration forms should be purchased for the first printing.
5. The procedures for handling registration money can be found in the CFO's guidelines.
6. The Committee shall select contents for the packet based on the approved budget.
7. The budget set for the registration packet shall include any and all items that are associated with the packet; including envelopes, badges, small trinkets, ribbons, etc.
8. It is recommended that bids for registration packet items should be solicited from at least three (3) different vendors. Items shall be ordered following approval by the Support Committee and the BOD.
9. Final preparation for FRCNA includes buying all supplies for the Registration area, assembling packets, ordering Committee ribbons, and maintaining all records of preregistrations. A number of indigent packets must be assembled for NA members who cannot afford to register.
10. No person should be turned away.
11. Volunteers are required to sit at the registration table, in suggested two (2) hour shifts.
12. The Registration schedule in this policy will be followed.
13. A member of the Committee will attend all registration drives/fun-raiser events.
14. Attendance is required at the FRCNA site the day prior to FRCNA for set-up.
15. The FRSO shall keep a record of all pre-registrations received, indicating information about the registration and all money collected. If free registrations are given out at registration drives/fun-raiser events, the Committee must keep careful records of what is provided and to whom, and provide this information to the FRSO.
16. A record system must be established to record all pre-registrants. A record of registrations, banquets, clean time, and Area or state must be kept. A record of registrations of non-addicts must also be kept. Chairperson shall work with the CFO in maintaining and receiving pre-registration records.

17. Once a month, and weekly beginning six (6) weeks prior to FRCNA, the Chairperson shall contact the FRSO and CFO to be apprised of the registration status.

FRCNA Registration Area Duties and Responsibilities:

1. Place all voided register slips in the register; do not throw them away.
2. If you are managing a register, do not leave your station.
3. If you are unable to complete your scheduled time, please alert the Merchandise Chairperson – substitution of volunteers is not permitted without prior approval.
7. 4. Do not leave your assigned register until the next scheduled volunteer arrives, or you are relieved by the Chairperson. If that person fails to show within the 20 minutes please contact Chairperson.
8. Registration

Hours and Days of Operation:
Thursday:
2:00p.m. until 11:00 p.m.
Friday:
9:00 a.m. until 11:00 p.m.
Saturday
9:00 a.m. until 11:00 p.m.
Sunday: Pre-registration for following year's FRCNA
9:00 a.m. until 12:00 p.m.
*At the conclusion of the pre-registration time all forms and materials will be packed up and delivered to the Merchandise Room, for transport to the FRSO.
Revised November 2013

RELEASE AND TRANSFER OF RIGHTS AGREEMENT
Convention artwork for FRCNA___ on _____, 200___
FEE PAYMENT
As reimbursement for services, _____ ("Designer") will receive:
_____
_____
_____
_____
ITEMIZED EXPENSES
Design Fee Type Setting: _____
Color Separations Proofs & Copies: _____
Subtotal: _____
Total Designer Fee: _____
Donation: _____
Rights Transferred: The Designer transfers to the client the following rights of usage.
Title or product
FRCNA:_____
Category of Use: Non-profit organization.
Medium of Use: No restrictions on any reproduction prior to or after the convention by FRC, Inc.
Geographic Area - no restrictions: Through a mutually agreed method of compensation, all usage rights of artwork and/or designs are transferred exclusively to FRC, Inc. without restriction of use. Upon signing of this release, the designer waives any further rights or claims to artwork, design, or monies associated with its use.

_____ _____
Designer Signature Date

_____ _____

FRC, Inc. President Signature Date

ALTERNATE MERCHANDISE AGREEMENT

FRCNA

Date:

I hereby understand and agree that I am marketing and selling pre-approved Alternate Merchandise on Sunday morning only at the convention as described below ("Alternate Merchandise":

1. All flyers, as well as any Alternate Merchandise to be displayed, given away, or sold have been reviewed and approved by the FRCNA Merchandise Chair.
2. All Narcotics Anonymous logos have the registered trademark.
3. Vendor will only setup in the location approved by the FRCNA Merchandise Chair.
4. Vendor is responsible for cleanup of the assigned area. Failure to abide by the terms of this agreement shall result in the immediate removal of all Alternate Merchandise items from the FRCNA venue for the remainder of the event.

FRCNA Merchandise Signature Vendor Signature Form

GROUP VOTE FOR___OP___ABS___

WORKSHOP TRAVEL GROUP PROPOSAL 1/18/2014

To clarify in the Guide to Florida Regional Service (GFRS) the roles and responsibilities for Workshop Travel Groups to Florida Region Areas outside the continental U.S. Also a single point of decision and accountability should be clearly defined per Concept 5 along with the authority necessary to fulfill the responsibilities assigned as per Concept 3.

RATIONALE

On 01/13 the "Bahamas and Bermuda Outreach Workgroup" submitted Proposal #01-03-13 which effectively created a Travel Group to provide workshops to the Bahamas and Bermuda. This replaced the budget of $3600 that was used to fund the Bahamas and Bermuda RCMs, which were previously attending the Florida Regional Service Conference. The workgroup also discussed suggested, specific qualifications for the Travel Groups. On 5/13 the proposal passed.

Proposal #01-03-13 did not specify a single point of accountability or selection process for these travel groups. Also, the Guide to Florida Regional Service does not clearly define a single point of accountability or selection process for these travel groups.

Florida Region Fellowship Development currently is tasked with the roles and responsibility for supporting member Areas and the Human Resources Panel for a trusted servant selection process as explained in the next paragraph.

Current Fellowship Development and HRP Purpose:

The GFRS (Page 29) clearly defines the primary purpose of the Human Resource Panel (HRP) is to facilitate a trusted servant selection process". And Page 30, "The Human Resource Panel collects a list of qualified candidates to serve the fellowship on any number of designated projects requiring human resources".

The GFRS (Page 36) clearly defines the Fellowship Development Groups' purpose, "The aim of the group is to further our primary purpose by developing and creating specific projects that will enable the region, its member areas and groups to better carry the NA message of recovery as well as enhance the growth and development of our fellowship."

The GFRS (Page 38) clearly defines a Resource Coordinator is a leader who coordinates regional activities in a specialized area of NA service. They act as their title states; a resource available to assist

member areas with their sub-committee needs or activities. The Resource Coordinator acts as a clearinghouse and assists Areas and its members in their efforts, by providing information and materials necessary to better carry the message of NA recovery as well as to try and help solve any problems.

SPIRITUAL IMPACT

As per Concept 7 “All members of a service body bear substantial responsibility for that body’s decisions and should be allowed to fully participate in its decision-making processes. There should be a collaborative effort between Fellowship Development and HRP for planning travel groups to areas outside the continental U.S. GFRS (Page 18) states the Regional Delegate is a member of Fellowship Development.

The Florida Region RCMs should have the final authority for proposed travel groups.

GUIDE TO FLORIDA REGIONAL SERVICE CHANGES

1. Add the following bullet item to Duties of the Human Resource Panel - Page 30

 Provide the Florida Regional Service Committee with trusted servants that are best qualified for the workshop travel group for each travel cycle.

2. Add the following bullet item to Duties of the Fellowship Development Leader - Page 35

 Single point of accountability for planning workshop travel groups.

3. Add the following bullet item to Duties of the Resource Coordinator(s) - Page 39

 The Resource Coordinators will communicate with Florida Region Areas outside the continental U.S. to determine the needs of the local fellowship. These needs will be used as input when planning workshop travel groups.

4. Add the following section to Fellowship Development Group.

WORKSHOP TRAVEL GROUP

The Travel Group shall consist of a delegation of two trusted servants well versed in Service with the ability and a willingness to not only travel freely outside the United States but to also spend two full days conducting presentations and workshops.

A sustained effort on the part of the Florida Region along with continued participation from each of these two local fellowships may assist in building stronger home groups, keeping long time members involved in order to mentor newer members to carry on in service on these islands, educate the professional community further about Narcotics Anonymous, give local addicts a safe haven and a viable choice for recovery.

Duties of the Travel Group

 Communicate with Fellowship Development Resource Coordinators to determine the needs of the local fellowship.

 Develop an agenda including workshops and presentations related to the needs of the local fellowship as learned by Fellowship Development.

 Book airline tickets 6 weeks in advance and communicate with the RSC Treasurer for expenses.

 Provide a report to the RSC body.

Accountability

The Travel Group is accountable to the FRSC via the Fellowship Development Leader.

Term

The term of a Travel Group will be one travel cycle.

Travel Cycles

To be determined per budget constraints and local fellowship needs.

Requirements

 All prospective Travel Group members should demonstrate the following:

 Ability to travel outside the US legally (Valid Passport, no outstanding warrants here or abroad).

 Integrity behind reproach.

 At least five years of experience conducting NA workshops including roundtable discussions and

interactive presentations.
 Ability and willingness to conduct two full days of NA workshops with full availability to the local workshops while on the islands.
 Complete familiarity with Service System Proposals, complete familiarity with current Service System in the Florida Region, consensus Based decision making, knowledge of Service Based NA Literature and material and ability to conduct or present the material to addicts who have never heard it before.
 Excellent listening skills and ability to respond to questions about most service based subject matter.
 Good verbal presentation skills.
 Knowledge, understanding, and application of twelve steps, twelve traditions, and twelve concepts.

Clean Time

All Travel Group members must have a minimum of six (6) years clean.

GROUPS VOTE FOR___OP___ABS___

GSR Reports:

1. Afternoon Recovery- All is well. ILS, Liza H.
2. Against All Odds- All is well. ILS, Robert A.
3. Baker's Dozen- All is well. ILS, Kasey R.
4. Beachside Recovery- Julie B celebrates (no date given). All is well. ILS, Donnie P.
5. Coming Home- No report given
6. Entirely Ready- No report given
7. Freedom to Change- Will be closing the Saturday night 10pm meeting due to lack of home group support. February will be the last month that meeting exists, unless we can turn it around and figure something else out. ILS, Bryce O.
8. Hardcore- Melody P. is celebrating 4 years 2/21/14. All is well. ILS, Shane H.
9. It Starts Here- No report given
10. Just For Today- Low attendance; no problems in park. ILS, Ron A.
11. Just For Tonight- No report given
12. Keep It Simple- Book drive; any extra books for donation would be greatly appreciated. ILS, Nick H.
13. Last Chance- Chris B. celebrates 7 years on 2/13/14, Andrea A celebrates 1 year on 2/27/14. ILS, Andrea A.
14. Living Clean- No report given
15. Meeting on the Ave- No report given
16. More Will Be Revealed- No report given
17. NA Group- Anjel celebrates 2 years, no date given. Need speakers for Saturday night meeting for March. All is well. ILS, Chris E.
18. New Attitudes- George D. celebrates 13 years on 3/10/14. ILS, Sarah H
19. New Generation- Late Night Hype event needs support, 4th Friday of every month. Other than that, all is well. ILS, Justin R.
20. No Matter What- No report given
21. Old School- Sean C celebrates 4 years on 3/14/14, Billy B. celebrates 2 years on 3/21/14. ILS, Lauren A.
22. Point of Freedom- All is well. ILS, Mark H.

23. RAW- No report given
24. Recovery Rocks – Began 1/3/12 original members: John G, Bob J, David D. ILS, Ted J.
25. Revolutions- All is well. ILS, Jeff W.
26. Serenity Now- Lost Bags, need books. ILS, Bob J.
27. Staying Clean- No report given
28. Steps to Freedom-All is well. ILS, John M
29. Street Survivors- All is well. ILS, Neil B.
30. Surrender or Die- Kathy B. celebrates 7 years on 2/24/14, Ann R. 10 years on 3/3/14, Brenda L. 3 years 3/10/14. All is well. ILS, Alma R.
31. Survival Men's Study- No report given
32. Text Message- Freddy celebrates 1 year on 2/24/14. ILS, Freddy
33. Third Tradition- Kat celebrates 2/24/14. All is well. ILS, Steve M.
34. 2 o'clock Group- No report given
35. Uncut Recovery- No report given
36. W.I.R.E.D.- All is well. ILS, Kaye R

Next meeting: Sunday March 9, 2014 at 1:00pm at Club Yana

Contact info:

ASC Chair: Kathleen W	katwest2@gmail.com
ASC Vice-Chair: Sean C.	seansseven@gmail.com
ASC Secretary: Kristen S.	kristen.sims@yahoo.com
ASC Alt Secretary: N/A	
ASC Treasurer: Robert B	cool1945@hotmail.com
ASC Alt Treasurer: N/A	
RCM1: George D.	Geo3901@yahoo.com
RCM2: Barry C	barrycates@gmail.com
Activities: Don G.	AAsprinklers1@gmail.com
DACNA: Chris B.	CButcher007@gmail.com
Fellowship Development: John B.	openmindna@gmail.com
H&I: Mariann R.	unspun41104@aol.com
Literature: Mike S.	msedacca90@gmail.com
Policy: Carl H.	daytonanapolicy@yahoo.com
PR: Matthew O.	matthew.m.osborn@gmail.com

World Service Conference 2014 Ballot

Florida Region Area_____GroupName_____

Completed Ballot Deadline is March 15, 2014 at the GSR Assembly (Rosen Shingle Creek Resort, Orlando FL) Your group also has the option of submitting your ballot electronically on the naflorida.org website.
Discuss the contents of the CAR with your home group. The more members that participate the truer the statistical outcome will be and the closer we will be able to come to a "conscience" of the fellowship worldwide!

Each group must be registered on the NAWS website to have voting privilege. We will allow for on-site registration at the GSR Assembly. Attend the orientation Friday night or early on Saturday morning the day of the Assembly (March 15, 2014).

The World Service Conference utilizes Consensus Based Decision Making when in official business sessions. In an effort to give our RD/AD team a gauge on the level of support (or lack of support) for each of the items presented, GSR's are asked to present to their home group members each of the items two times. The first will be a simple yes/no response (like in Robert's Rules of Order process). Please include the number of members voting "yes" and the number of members voting "no". The second time will ask the members if they have "strong support/support/do not support/Don't Know" for each of the items presented. Please record the number of members voting for each particular item. Although the final vote will be tallied by Group and not by individual member this method should give the RD/AD team a clearer picture of the level of support or lack of support for each item and will prepare the RD/AD team for however the WSC chooses to address the items at hand.

Also included are the Regional Proposals in their Summarized form. All are urged to read and understand each of the Regional Proposals and to provide their group's conscience on each of these items so the RD/AD team is prepared to discuss and make decisions on if it is decided that will happen on each of these Proposals submitted by Regions. These items will be included for a group to provide a conscience on in the event a decision of some kind is asked for at the conference. A small comment area will be included for these proposals so as to better prepare the RD/AD with some discussion information.

And finally, other discussion items will be included at the end of this ballot and if your group has discussed any of these items you are asked to provide some brief input to better prepare the RD/AD team for the discussions that do take place on these items at the Conference.

GSR Ballot 2014

Motion 1: Yes _____ No_____ Abstain_____

Strong Support _____ Support ____ Do Not Support_____ Undecided_____

Comment:

Motion 2 Yes _____ No_____ Abstain_____

Strong Support _____ Support ____ Do Not Support_____ Undecided_____

Comment:

Motion 3 Yes _____ No_____ Abstain_____

Strong Support _____ Support ____ Do Not Support_____ Undecided_____

Comment:

Motion 4 Yes _____ No_____ Abstain_____

Strong Support _____ Support ____ Do Not Support_____ Undecided_____

Comment:

Motion 5: Yes _____ No_____ Abstain_____

Strong Support _____ Support ____ Do Not Support_____ Undecided_____

Comment:

Motion 6: Yes _____ No_____ Abstain_____

Strong Support _____ Support ____ Do Not Support_____ Undecided_____

Comment:

Summarized Regional Proposals

These proposals summarize the basic ideas of the regional proposals received for the *CAR* and will serve as the basis for what is discussed in the WSC Old Business Discussion Session. More information can be found on page 30. The original proposals as submitted are in Addendum C
.

Proposal A: To place a moratorium on the Service System Proposals. Ideas for the moratorium range from two to four years. (5 proposals: A1-A5) (p. 32 of CAR)

Strong Support _____ Support ____ Do Not Support_____ Undecided_____
Comment:

Proposal B: To specify the specific decision-making mechanism for anything related to the SSP. (2 proposals: B1-B2) (p. 34 of CAR)

Strong Support _____ Support ____ Do Not Support_____ Undecided_____
Comment:

Proposal C: Currently seated regions retain their seat at the WSC forever.
(1 proposal: C) (p. 34 of CAR)

Strong Support _____ Support ____ Do Not Support_____ Undecided_____
Comment:

Proposal D: Ideas to evaluate or reduce WSC costs either by creating a workgroup to look into conference costs or by eliminating World Board travel to the WSC.
(2 proposals: D1-D2) (p. 35 of CAR)

Strong Support _____ Support ____ Do Not Support_____ Undecided_____
Comment:

CAT Items for Discussion and Decision at the WSC. Only include your Group's results if these item have been discussed and understood by members of your group.

Approve the Fellowship Issue Discussion Project (p. 17 of CAT)
Cost: Distribution of material is covered under Publications and other line items in the NAWS Budget

Strong Support _____ Support ____ Do Not Support_____ Undecided_____
Comment:

Service System Project (p. 19 of CAT)
Cost: $70,000

Strong Support _____ Support ____ Do Not Support_____ Undecided_____
Comment:

Traditions Book Project (p. 22 of CAT)
Workgroup and other related expenses $250,000

Strong Support _____ Support ____ Do Not Support_____ Undecided_____
Comment:

Public Relations Project (p. 24 of CAT)
This project includes writing a pamphlet for professionals about the "medicalization of addiction treatment and the NA 3rd tradition".
Focus Groups/Roundtables expenses: $38,000

Strong Support _____ Support ____ Do Not Support_____ Undecided_____
Comment:

Approve the 2014-2016 NAWS budget (begins on p. 29 of CAT)
This proposed budget reflects an anticipated net loss in the second year of the proposal, and for the cycle.

Strong Support _____ Support ____ Do Not Support_____ Undecided_____
Comment:

Approve proposed changes to Guide To World Services (contingent upon motions in the CAR passing and other WSC business, i.e. the experiment about regional proposals.)(cover memo p. 41 of CAT)

Strong Support _____ Support ____ Do Not Support_____ Undecided_____

Comment:

Seat any new region so long as they meet the criteria as last defined in GTWS
(criteria found on pp. 74-76 of CAT in GTWS section
seating discussion begins on p 115)Strong Support _____ Support ____ Do Not Support_____
Undecided_____
Comment:

Seat ONLY regions that are not the result of a split with another region
Strong Support _____ Support ____ Do Not Support_____ Undecided_____
Comment:

Approve seating Dominican Republic (seating Dominican Republic p. 119 of CAT)
Approve seating Turkey (p. 124 of CAT)
Strong Support _____ Support ____ Do Not upport_____Undecided_____
Comment:

Conference Participant Bulletin Board
In 2012 the Conference participant bulletin was updated. In 2012 the conference participants were straw polled and the decision was made to open the discussion board to Conference Participants only to provide a forum for participants. Before this decision only conference participants & WB members could post, but NA members could read the board.

Would you like for the board to be viewable to all NA members again?
Yes_____ No_____

The WSC, is moving towards Consensus Based Decision Making. Currently a simple majority of the voting Regional Delegates is the criteria to move forward with Motions. Some Regions will be directed to motion the WSC to change this to 2/3 conscience for all motions to move forward at the WSC.
Yes_____ No_____
Strong Support_____Support_____Do Not Support____Undecided___

If your Group's Conscience is to allow your Delegate Team to vote the Region's conscience based on information obtained at the WSC or on issues that were not adequately explained or understood prior to the GSR Assembly please indicate that in the comments section under each item.

We thank you for your participation and interest in the future of Narcotics Anonymous and will do our utmost to carry the voice of the Florida Region to the WSC.
Thank you for allowing us to serve you.
Mark Bay, Regional Delegate
Bob Lemoine, Alternate Delegate