

## **Public Relations Committee**

**February 15, 2015**

**Attendance:**

<b>Ron C.</b>	<b>Chair</b>
<b>Sylvia S.</b>	<b>Website Coordinator</b>
<b>Melinda C.</b>	<b>Secretary</b>
<b>Andrea R.</b>	
<b>Steve B.</b>	

**Business:**

**Please announce in meetings that the Public Relations Committee needs help. Please announce that next month on 03-15-15 we will be giving an orientation consisting of the duties that Public Relations embodies and an orientation to the Narcotics Anonymous Helpline.**

**We discussed the possibility of hiring an answering service to answer the helpline phone calls and the financial aspect of this decision.**

**In lieu of no volunteers being present at the meeting we divvied up the available literature and the distribution locations amongst the present members of the Public Relations Committee.**

**Sylvia S. made a motion for the Chairperson to have administrative access to all electronic aspects of each subcommittee including passwords and access codes.**

**Melinda C. seconded it.**

**Motion passed**

**We spoke about the Service Symposium taking place on April 25, 2015. Two Fellowship Development meetings need to be scheduled to discuss what Public Relations will be presenting at the symposium.**

**Melinda nominated Andrea R. for Helpline Coordinator.**

**Sylvia S. seconded it.**

**Andrea R. was voted into the aforementioned position.**

**Open Positions:**

**Vice Chair**

**Schedule Coordinator**

**Community Relations Coordinator**